



Heyshift | Fast Food Employee Schedule Template

Shift scheduling built for USA teams.

Date / Week Of: _____ Restaurant / Location: _____ Shift Manager: _____ Service Focus: _____

<https://heyshift.io/templates/fast-food-employee-schedule-template>

Employee	Position	Work Area	Date	Shift	Time	Hours	Notes
Michael Chen	Prep Cook	Kitchen	Fri 07/24	Opening	5:30a-1p	7.5	R. Patel · Opening prep · Confirmed
Sarah Nguyen	Cashier	Front Counter	Fri 07/24	Breakfast	6a-11a	5	J. Morales · Breakfast rush · Confirmed
James Ortiz	Order Taker	Drive-Thru	Fri 07/24	Breakfast	7a-1p	6	J. Morales · Morning drive-thru · Conf...
David Kim	Grill Cook	Kitchen	Fri 07/24	Lunch	11a-4p	5	R. Patel · Lunch grill · Confirmed
Jessica Park	Cashier	Front Counter	Fri 07/24	Lunch	Shift	5	J. Morales · Lunch counter · Confirmed
Ethan Walsh	Window Staff	Drive-Thru	Fri 07/24	Dinner	4p-10p	6	J. Morales · Dinner drive-thru · Confi...
Olivia Santos	Shift Leader	All Areas	Fri 07/24	Dinner	4p-Clo	7	J. Morales · Floor oversight · Confirm...
Ava Torres	Fry Cook	Kitchen	Fri 07/24	Dinner	4p-10p	6	R. Patel · Dinner fry station · Confir...
Emily Brooks	Dining Room Attenda...	Dining Room	Fri 07/24	Closing	6p-Clo	5	J. Morales · Close and lobby · Confirm...
Noah Reed	Sandwich Maker	Kitchen	Sat 07/25	Lunch	11a-4p	5	R. Patel · Weekend lunch promo · Pendi...